|  |  |  |  |
| --- | --- | --- | --- |
| Student to Complete | | | |
| First Name |  | | |
| Last Name |  | | |
| Course |  | | |
| Date |  | | |
| As a student at Maritime Safey Training , I wish to apply for a Credit Transfer for the following unit/s. Please find attached a certified copy of my transcript with the relevant unit/s highlighted. | | | |
| I, (as named above), give permission for Maritime Safey Training to contact the issuing RTO to verify the documents I have provided. | | | |
| Student signature: |  | | |
| UOC Code | UOC Title | | |
|  |  | | |
|  |  | | |
|  |  | | |
|  |  | | |
| Issuing RTO to complete |  | | |
| RTO Name: | | RTO representative name: | Date of verification: |
|  | |  |  |
| I, as named above can verify that the named student did attain the unit/s of competency and that the SOA / RoR is genuine and correct.  Signature of RTO representative:  Or  Date and Time of Telephone conversation (if verification was completed verbally): | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| The following to be completed by Maritime Safey Training only. | | | | |
| Assessor to Complete (tick appropriate box below) | | | | |
|  | Transcript has been checked; units are current or equivalent and student is eligible for “Credit Transfer” of all units listed above | | | |
|  | Transcript has been checked, and student is eligible for Credit Transfer of SOME of the units and the explanation is below | | | |
|  | Transcript has been checked, and the student is NOT eligible for Credit Transfer. An explanation of the reason why is below. | | | |
| If student is NOT eligible for a unit or units to be recognised for a Credit Transfer, please write your reasons why below: | | | | |
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| Checklist | | | | |
| DATE: | |  | | |
|  | Units of competency are equivalent – COMMENT: | | | |
|  | Eligible units have been entered into the SMS as CT (Credit Transfer) | | | |
|  | Student has been notified in writing as to the outcome of Credit Transfer | | | |
|  | Trainer has been notified in writing that student has received a Credit for eligible units | | | |
|  | VET Student LMS has been amended to remove the learning and assessment resources | | | |
| Checked by | |  | Date |  |
| Signed: | |  | Date |  |