|  |
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| Student to Complete |
| First Name |  |
| Last Name |  |
| Course |  |
| Date |  |
| As a student at Maritime Safey Training , I wish to apply for a Credit Transfer for the following unit/s. Please find attached a certified copy of my transcript with the relevant unit/s highlighted. |
| I, (as named above), give permission for Maritime Safey Training to contact the issuing RTO to verify the documents I have provided. |
| Student signature: |  |
| UOC Code | UOC Title |
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| Issuing RTO to complete |  |
| RTO Name: | RTO representative name: | Date of verification: |
|  |  |  |
| I, as named above can verify that the named student did attain the unit/s of competency and that the SOA / RoR is genuine and correct.Signature of RTO representative:Or Date and Time of Telephone conversation (if verification was completed verbally):  |

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| The following to be completed by Maritime Safey Training only. |
| Assessor to Complete (tick appropriate box below) |
|[ ]  Transcript has been checked; units are current or equivalent and student is eligible for “Credit Transfer” of all units listed above |
|[ ]  Transcript has been checked, and student is eligible for Credit Transfer of SOME of the units and the explanation is below |
|[ ]  Transcript has been checked, and the student is NOT eligible for Credit Transfer. An explanation of the reason why is below. |
| If student is NOT eligible for a unit or units to be recognised for a Credit Transfer, please write your reasons why below: |
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| Checklist |
| DATE: |  |
|[ ]  Units of competency are equivalent – COMMENT: |
|[ ]  Eligible units have been entered into the SMS as CT (Credit Transfer) |
|[ ]  Student has been notified in writing as to the outcome of Credit Transfer |
|[ ]  Trainer has been notified in writing that student has received a Credit for eligible units |
|[ ]  VET Student LMS has been amended to remove the learning and assessment resources |
| Checked by |  | Date |  |
| Signed: |  | Date |  |